

**(To be executed by the candidate who have completed the course)**

**AFFIDAVIT**

I ..... aged ..... years, S/o/D/o  
..... with permanent residence  
at..... underwent .....  
Course/Programme from ..... to ..... at CMS College of Science and Commerce  
(Autonomous), Coimbatore with Register Number ..... I do hereby solemnly affirm  
and sincerely state as follows:

I joined the ..... Course/Programme.....branch in the year ..... and  
completed the same in the year ..... On completion of the course/programme, I received  
all the documents and statements pertaining to my study in the college. No document /  
statement remains to be issued to me from the college. After receipt of the documents, I  
found that I have inadvertently misplaced my ..... semester mark/grade sheet issued by the  
college. Despite a diligent search undertaken by me to recover the mark/grade sheet, I found  
it is impossible to retrieve the same. I presume that the mark/grade sheet has  
been lost beyond retrieval.

I submit that the above mark/grade sheet lost by me is a very essential document  
concerning the course/programme that I have completed and is very much essential for all  
my future ventures. I hence request the authorities of the college to provide me a duplicate  
mark/grade lost/misplaced by me. I state that I have not in any way misused or improperly  
handled the mark/grade sheet that has been lost by me. I state that I will hand over the  
original mark/grade sheet in the event retrieval of the lost original mark/grade sheet at a later  
date.

I assure that none of the companies/industries/institutions where I have worked or  
have been working is in possession of any of my original mark/grade sheet and certificate. I  
submit that all matters stated above are true and correct. I will indemnify you and your  
authority if any disputes arise in the above matter and I will be held responsible for the same

Place : DEPONENT

Date :

Solemnly affirmed and signed before me at ----- on this -----  
(Place) (Date)

**Seal & Sign of Notary Public**

**Principal**