



CMS COLLEGE OF ENGINEERING AND TECHNOLOGY

(Affiliated to Anna University, Chennai | Approved by AICTE, New Delhi)

Accredited by NAAC – 'A' Grade | ISO : 9001:2015 Certified)

Appachigoundenpathy, Kummittipathi (PO), Coimbatore – 641 032.

INTERNAL QUALITY ASSURANCE CELL

Academic Year: 24-25 / Meet – 01
IQAC Meeting No.:03

Ref. No.: CMS CET/IQAC/24-25/02

Date: 19.07.2024

3RD IQAC MEETING CIRCULAR

The following will be the agenda for IQAC Meeting to be held on 26.07.2024 at 11:00 a.m. in board room. All are requested to attend the same.

Agenda for the meeting:

1. Action taken for meeting held on 23.01.2024.
2. Odd Semester Academic plan.
3. NAAC AQAR preparation for the academic year 2023 – 2024.
4. Department wise analysis of target achieved for the action planned for the academic year 2023 – 2024.
5. Best Practices.
6. NAAC SSR revised attributes for binary accreditation.
7. Any other Matters.


IQAC Coordinator


Principal

Copy to:

Trust office.
All HoDs.
Manger / AO
The Deputy Warden (Boys & Womens Hostel)
IQAC Members & File.



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INTERNAL QUALITY ASSURANCE CELL

Academic Year: 24-25 / Meet - 01

IQAC Meeting No.:03

The Third meeting of the Internal Quality Assurance Cell for the Academic year 2024-2025 was held on 26.07.2024 at 11:00 a.m. in Board room.

Members of the Committee:

- | | |
|--|-----------------------------------|
| 1. Dr.N.Sudha, Principal | Chair person |
| 2. Mr.T.A.Venugopal
Secretary, CMS Educational & Charitable Trust | Management Representative |
| 3. Dr.M.Mahendra Boopathi, HoD - MECH | Professor |
| 4. Dr.Chitra Ganapathi, HoD-CSE | Professor |
| 5. Dr.M.Pravin, CSE | Assistant Professor |
| 6. Dr.K.Manickaraj, MECH | Assistant Professor |
| 7. Dr.C.Sajitha Begam, S&H | Assistant Professor |
| 8. Mr.S.Prabakaran, ECE | Assistant Professor |
| 9. Mr.V.Hariprasath | Training and Placement
Trainer |
| 10. Mr.T.Vijayan | Librarian |
| 11. Mr.B.Nithish | Physical Director |
| 12. Mr.K.Lakshmikandhan | NSS Coordinator |
| 13. Mr.K.Sivakumar
Joint Register / Managing Director, TUCAS, CBE | Nominee from Local Society |
| 14. Ms.Vismaya B, IV CSE | Nominee from Student |
| 15. Mr.R.Suraj
Infosys, Chennai. | Nominee from Alumni |
| 16. Mr.Varghese N Ouseph, Head - Instrument
Manufacturing, Development , R&D,
HORIBA India Pvt Ltd | Nominee from Employers |
| 17. Mr.N.Velmurugan, Managing Director,
Fabtech Industries, Coimbatore. | Nominee from Industrialists |
| 18. Mrs.R.Sowbackiyawathi,
Mother of Kanishka, IV CSE | Nominee from Stakeholders |
| 19. Dr.M.Jayaprakash, Professor, ECE | IQAC Coordinator |



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Academic Year: 24-25 / Meet - 01
IQAC Meeting No.:03

Minutes of the Meeting:

The Coordinator welcomed all the members for the 3rd IQAC meeting.

Action taken for Meeting held on 23.01.2024:

- Verbal Communication classes were conducted for the II year students.
- Value added courses, Seminars were conducted by each department.
- Artificial Intelligence and Machine Learning programme was introduced in the Academic year 2024 – 2025.

Minutes:

1. The principal presented the various activities conducted and achievements in the previous semester.
2. The Head - IQAC presented the department wise analysis of the activities planned and conducted for the AY 2023 - 2024.
3. Dr.Sudha, Principal informed that the AQAR for the AY 2023 - 2024 to be completed before the end of November 2024.
4. Head - IQAC asked department Heads to submit the department wise criteria coordinator to IQAC. The overall criteria coordinators were asked to conduct regular meetings for completion of AQAR.
5. The Academic calendar for the odd semester (2024 - 2025) was submitted and after getting suggestions from all members the Academic calendar was finalized.
6. Placement Coordinator presented the placement activities and placement done for the AY 2023 - 2024.
7. The status of NPTEL courses done by students and faculty members were also reviewed.
8. It is discussed to conduct various activities such as Add-on Course / Guest Lectures / Expert lectures under Professional Associations.



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IQAC Meeting No.:03

9. Dr.Sudha, Principal informed that the UGC will grant Autonomous status within one month and asked the Heads to prepare the BoS members.
10. The Admission work progress for the academic year 2024-25 was presented and Mr.T.A.Venugopal, Secretary asked to achieve 100% admission.
11. Dr.Sudha, Principal asked the Heads atleast one student to qualify for GATE exam.
12. Principal asked Heads to encourage faculties to register Ph.D.
13. Principal asked Physical Director to participate students in CM trophy sports meet.
14. Principal asked the Heads of the department should achieve the target as per activities planned for the department to bring institution to the next level.
15. Head - IQAC asked the members to suggest the best practices that can be implemented in the upcoming academic year.
16. Head - IQAC presented the NAAC SSR revised attributes for binary accreditation.
17. Finally, the coordinator thanked all the members for their presence and the suggestions offered.

M. J. J.
Coordinator - IQAC 27/7/24

27/7/24
PRINCIPAL

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INTERNAL QUALITY ASSURANCE CELL

Academic Year: 24-25 / Meet - 02
IQAC Meeting No.:04

Ref. No.: CMS CET/IQAC/24-25/04

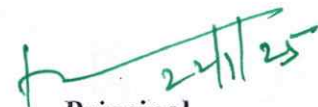
Date: 22.01.2025

4TH IQAC MEETING CIRCULAR

An IQAC meeting is scheduled for 29.01.2025 at 11:00 a.m. in the Board Room to discuss the attached agenda. All members are requested to attend the meeting.

1. Action taken for meeting held on 26.07.2024.
2. Even Semester Academic plan.
3. NAAC AQAR preparation for the academic year 2023 – 2024.
4. NBA work preparation.
5. Best Practices.
6. Any other Matters.


IQAC Coordinator 22/1/25


Principal 22/1/25

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INTERNAL QUALITY ASSURANCE CELL

Academic Year: 24-25 / Meet - 02
IQAC Meeting No.:04

The fourth Internal Quality Assurance Cell (IQAC) meeting for the 2024-2025 academic session took place on January 29, 2025, at 11:00 a.m. in the Board Room.

Members of the Committee:

- | | |
|--|-----------------------------------|
| 1. Dr.N.Sudha, Principal | Chair person |
| 2. Mr. V.Chandrakumar
Secretary, CMS Educational & Charitable Trust | Management Representative |
| 3. Dr.M.Mahendra Boopathi, HoD - MECH | Professor |
| 4. Dr.Chitra Ganapathi, HoD-CSE | Professor |
| 5. Dr.M.Pravin, CSE | Assistant Professor |
| 6. Dr.K.Manickaraj, MECH | Assistant Professor |
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Academic Year: 24-25 / Meet - 02
IQAC Meeting No.:04

Minutes of the Meeting:

The Coordinator welcomed all the members for the 4th IQAC meeting.

Action taken for Meeting held on 26.07.2024:

- The AQAR for the Academic year 2023-24 was prepared.
- Value added courses, Seminars were conducted by each department.
- Faculty members registered for Ph.D., increased to 40%.

Minutes:

1. The principal welcomed Mr. V.Chandrakumar, Secretary for the IQAC meeting after taking charge as Secretary of CMS Institutions.
2. A report on the undertakings and successes of the preceding semester was delivered by the Principal.
3. The IQAC head delivered a report on the departmental, planned, and completed activities for the 2024–2025 odd Semester.
4. The Academic calendar for the Even semester (2024 – 2025) was submitted and finalized.
5. Dr.Sudha, Principal informed that the Autonomous status for the various colleges was pending by the Anna University, Chennai.
6. The Principal outlined the current status of the 2025-26 admissions and highlighted the career counseling programs provided to schools.
7. The Head of IQAC asked members to put forward actionable, high-quality practices to be introduced next year.



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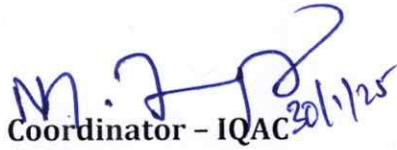
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IQAC Meeting No.:04

8. The Secretary Mr. V.Chandrakumar, has directed the initiation of the NBA accreditation process for the eligible departments.
9. Dr.Sudha, Principal informed that the criteria for NBA will be revised and have to follow new criteria for NBA.
10. Finally, the coordinator thanked all the members for their presence and the suggestions offered.


Coordinator - IQAC 30/1/25


30/1/25
PRINCIPAL

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All HoDs.
Manger / AO
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