



CMS COLLEGE OF ENGINEERING AND TECHNOLOGY

(Affiliated to Anna University, Chennai | Approved by AICTE, New Delhi)

Accredited by NAAC – 'A' Grade | ISO : 9001:2015 Certified)

Appachigoundenpathy, Kummittipathi (PO), Coimbatore – 641 032.

GRIEVANCES REDRESSAL CELL

Circular

12/12/2025

Ref:CMSCET/GRC/2025-26/001

The Grievance Redressal committee Meeting was held on 20.12.2025 in board room. All committee members participated in the meeting at 2.00 PM in boardroom . The following will be the agenda on meeting.

Agenda of Meeting:

- Chairperson holds the meeting with a welcome address
- Review on previous grievances addressed by the members
- Any other agenda, if left out, will be discussed with the permission of chair person


Chairperson

Copy to :

- 1.All HODs
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- 3.IQAC



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MINUTES OF THE MEETING

20/12/2025

The Grievance Redressal Meeting was held on 20.12.2025 in board room. All committee members participated in the meeting at CMS CET

Sl.No	Name of the Staff	Profession	Designation /Department	Signature
1.	Dr.N.Sudha	Chair Person	Principal	
2.	Mr.G.Kingsley	Convener	AP/ECE	
3.	Mr.S.Rajesh	Co-Convener	AP/S&H	
4.	Mr.A.Ramasamy	Member	AP/ECE	
5.	Mrs.Vidhya.S	Member	AP/CSE	
6.	Ms.Hebsiba. J	Student Representative	II Year CSE	
7.	Mr.Abhinandhan R.M	Student Representative	II Year CSE(CS)	

Point Discussed:

The principal welcomed all the members of GRC and opened the discussion on the agenda points.

The Student members of the grievance redressal cell expressed their grievance:

1. Conducting "Personality development program" in college premises.
2. To provide extra stationary material in canteen
3. To provide facility for female students to easy access to sanitary napkins in the Ladies hostel.
4. Need for new juice shop facilities

The GRC members after listening to the needs of the students, The committee ensured that was grievance will be sorted out after discussing the issue with the college management

The meeting ended with a vote of thanks by the conveneras there were no other points for discussion.

A handwritten signature in green ink, appearing to be 'A. R. 20/11/25', is written above the printed name 'Chairperson'.

Chairperson

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GRIEVANCES REDRESSAL CELL

ACTION TAKEN REPORT

22.01.2026

The grievance redressal committee meeting was conducted on 20.12.2025 at board room

After discussing the agendas, the committee unanimously resolved the following grievances.

- A Personality Development Program was organized within the college campus.
- Resource persons and professional trainers were invited to conduct sessions on communication skills,
- Essential stationery items such as pens, pencils, notebooks, record sheets, and examination materials have been made available for students.
- Stock monitoring has been initiated to ensure continuous availability.
- Proper disposal facilities (sanitary napkin incinerator/dustbins) have also been arranged.
- Permission was granted to establish a new juice shop within the campus premises.

All the above-mentioned suggestions have been addressed and implemented successfully for the benefit and welfare of the students. The institution remains committed to continuously improving campus facilities and student development initiatives.

Chairperson

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