



# CMS COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai.)

Appachigoudanpathy, Kumittipathi PO,  
Coimbatore - 641 032.

## GRIEVANCES REDRESSAL CELL

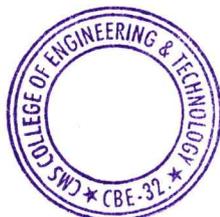
### CIRCULAR

Ref:CMSCET/GRC/2019-2020/001

13.08.2019

The following members are nominated to constitute a new Grievance Redressal Committee for the academic year 2019-2020.

S.No	Designation	Person
1.	Chairperson	Dr. N. Sudha Principal, CMS College of Engineering and Technology, Coimbatore.
2.	Member	Dr. G. Chithra Ganapathi, Professor and Head Department of CSE, CMS College of Engineering and Technology, Coimbatore.
3.	Member	Mr. R. Mohanabalan, Assistant Professor and Head Department of EEE, CMS College of Engineering and Technology, Coimbatore.
4.	Member	Mr. S. Prabakaran, Assistant Professor Department of ECE, CMS College of Engineering and Technology, Coimbatore.
5.	Member	Mrs. E. Dhanalakshmi, Assistant Professor, Department of S&H, CMS College of Engineering and Technology, Coimbatore.
6.	Student Member	Sruthi Kailas (720416103025) IV Year CE
7.	Student Member	Akshay O P (720416104001) IV Year CSE
8.	Student Member	Periyaswamy.S (720416105308) IV Year EEE



Principal

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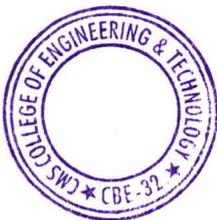
9.	Student Member	Balaji Karthik K (720416106006) IV Year ECE
10.	Student Member	Dominic Siby (720416114025) IV Year MECH

*m* 13/10/19

**CHAIRPERSON**

**Copy to:**

1. All HoDs.
2. Office.
3. IQAC



*m*

Principal

**CMS College of Engineering and Technology**  
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## GRIEVANCES REDRESSAL CELL

### CIRCULAR

Ref:CMS CET/GRC/2019-2020/002

21.08.2019

The Grievance redressal committee meeting is scheduled on 27.08.2019. All the committee members are requested to attend the meeting at 04:00 PM in board room. The following will be the agenda of meeting:

#### Agenda of Meeting:

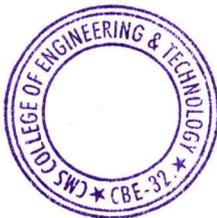
1. Chairperson holds the meeting with a welcome address.
2. Review on Previous grievance addressed by the members.
3. Additional facilities like photocopy /DTP in stationary store to be included inside the campus.
4. Any other agenda, if left out, will be discussed with the permission of chairperson.

*m* 21/8/19

**CHAIRPERSON**

#### Copy to:

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*m*

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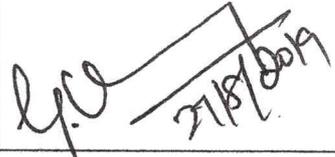
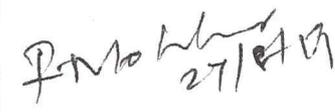
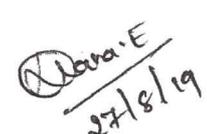
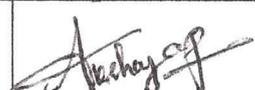
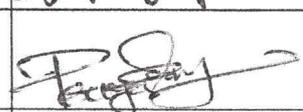
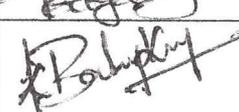


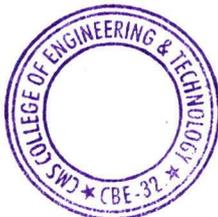
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**GRIEVANCES REDRESSAL CELL**  
**MINUTES OF THE MEETING**

27.08.2019

The Grievance redressal meeting was held on 27.08.2019 in board room. All the committee members participated in the meeting at CMS CET.

S.No	Designation	Person	Signature
1.	Chairperson	Dr. N. Sudha Principal, CMS College of Engineering and Technology, Coimbatore.	
2.	Member	Dr. G. Chithra Ganapathi, Professor and Head Department of CSE, CMS College of Engineering and Technology, Coimbatore.	
3.	Member	Mr. R. Mohanabalan, Assistant Professor and Head, Department of EEE, CMS College of Engineering and Technology, Coimbatore.	
4.	Member	Mr. S. Prabakaran, Assistant Professor, Department of ECE, CMS College of Engineering and Technology, Coimbatore.	
5.	Member	Mrs. E. Dhanalakshmi, Assistant Professor, Department of S&H, CMS College of Engineering and Technology, Coimbatore.	
6.	Student Member	Sruthi Kailas (720416103025) IV Year CE	
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8.	Student Member	Periyaswamy.S (720416105308) IV Year EEE	
9.	Student Member	Balaji Karthik K (720416106006) IV Year ECE	



  
Principal

CMS College of Engineering and Technology  
Kumittipathi, Coimbatore - 641 032

10.	Student Member	Dominic Siby (720416114025) IV Year MECH	
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**Points Discussed:**

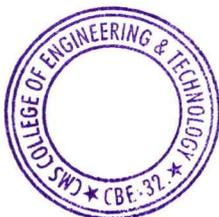
The Members of the grievance redressal cell expressed their grievance about additional facilities like photocopy / DTP in stationary store. The committee ensured that the grievance will be sorted out after discussing the issue with the store keeper.

  
27/8/19

**CHAIRPERSON**

**Copy to:**

1. All HoDs.
2. Office.
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Principal  
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**GRIEVANCES REDRESSAL CELL**

**ACTION TAKEN REPORT**

03.09.2019

The Grievance redressal committee meeting was conducted on 27.08.2019 at board room.

As per the discussions the members were requested to provide additional facilities like photocopy /DTP in stationary store to be included inside the campus.

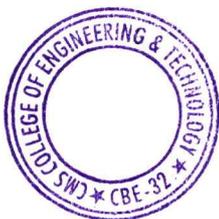
The above mentioned grievance were identified and informed to the store keeper. The store keeper agreed to give the facility inside the stationary stores.

*12* *3/9/19*

**CHAIRPERSON**

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*tr*  
Principal  
CMS College of Engineering and Technology  
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**GRIEVANCES REDRESSAL CELL**

**CIRCULAR**

**Ref:CMS CET/GRC/2019-2020/003**

23.01.2020

The Grievance redressal committee meeting is scheduled on 28.01.2020. All the committee members are requested to attend the meeting at 04:00 PM in board room. The following will be the agenda of meeting:

**Agenda of Meeting:**

1. Chairperson holds the meeting with a welcome address.
2. Review on Previous grievance addressed by the members.
3. Any other agenda, if left out, will be discussed with the permission of chairperson.

*m* 23/1/20

**CHAIRPERSON**

**Copy to:**

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*h*

Principal

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## GRIEVANCES REDRESSAL CELL

### MINUTES OF THE MEETING

28.01.2020

The Grievance redressal meeting was held on 28.01.2020 in board room. All the committee members participated in the meeting at CMS CET.

S.No	Designation	Person	Signature
1.	Chairperson	Dr. N. Sudha Principal, CMS College of Engineering and Technology, Coimbatore.	
2.	Member	Dr. G. ChithraGanapathi, Professor and Head Department of CSE, CMS College of Engineering and Technology, Coimbatore.	
3.	Member	Mr. R. Mohanabalan, Assistant Professor and Head, Department of EEE, CMS College of Engineering and Technology, Coimbatore.	
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10.	Student Member	Dominic Siby (720416114025) IV Year MECH	
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**Points Discussed:**

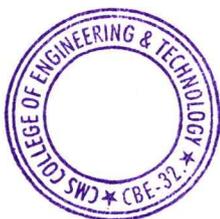
- The Members reviewed the previous grievances and action taken for the previous grievances.
- Based on the discussions with the student members and the committee members, the committee observed that there is no issues reported which is to be addressed by the Grievance Redressal Committee.



**CHAIRPERSON**

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## GRIEVANCES REDRESSAL CELL

### ACTION TAKEN REPORT

30.01.2020

The Grievance redressal committee meeting was conducted on 28.01.2020 at board room.

As per the discussions the members observed that there are no issues reported. The committee members made the grievance redressal complaints online in college website.

The above mentioned grievance were identified and informed to Website incharge. The website incharge enabled online Grievance registration process.

*m* 30/1/20

**CHAIRPERSON**

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*fn*  
Principal

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