



CMS COLLEGE OF ENGINEERING AND TECHNOLOGY
(Affiliated to Anna University, Chennai & Approved by AICTE, New Delhi)
Coimbatore – 641 032

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref.: CMS CET / IQAC Meeting / 2021-2022 / 01

Date: 11/08/2021

CIRCULAR

The first IQAC meeting for the academic year 2021-2022 will be on 16/08//2021 at 10:30 a.m. in board room

The meeting is expected to be attended by all IQAC members.

AGENDA

- Academic Plan
- Internal Exam
- NACC Accreditation Process
- MOOC Courses
- Departmental activity
- NSS Activity
- Other activity


Coordinator


Principal & Chairperson-IQAC

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Trust Office
All HODs
The Deputy Warden (Boys & Girls Hostel)
Manager/AO
IQAC – Members & File




Principal
CMS College of Engineering and Technology
Kumittipathy, Coimbatore - 641 032



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Minutes of the Academic meeting

Meeting No. : 01

Date & Time: 16.8.2021 & 10:30AM

Venue: Board Room

Members Present:

S.No	Composition	Category	Member
1.	Chair person	Head of the Institution	Dr.N.Sudha Principal
2	Teachers to represent levels	Professor	Dr.R.Thangaraj,Civil
		Professor	Dr. M Mahendra Boopathi, Mech
		Asst.Professor	Mr.S.Prabakaran ,ECE
		Asst. Professor	Mr. R Mohanabalan, EEE
		Professor	Dr. R. Ramesh K, Maths
3.	One member from management	Management Representative	Mr.K.Rajagopalan, Chairman, CMS Educational and Charitable Trust
4.	Few senior administrative officers	Training and Placement Trainer	Mr.Hariprasath
		Librarian	Mrs.S.Mary Sheela
5.	One nominee from each local society, student, alumini	Nominee from Local Society	Mr.K.Sivakumar, Joint Register/ Managing Director, TUCAS,Coimbatore
		Nominee from student	Mr.S.Deepan, IV CSE
		Nominee from Alumini	Mr.R. Suraj, Infosys,Chennai
6.	One nominee from each Employers, industrialists, stakeholders	Nominee from Employers	Mr.Varghese N Ouseph, Associate Vice President(R&D), Agappe Diagnostics, Ernakulam, Kerala
		Nominee from industrialists	Mr.N.Velmurugan,Managing Director, Fabtech Industries, Coimbatore




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		Nominee from stakeholders	Mrs.R.Sowbackiyawathi, Mother of Kanishka, I-CSE.
7.	One of the senior teachers as the coordinator/director of the IQAC		Dr.G.Chitra Ganapathi, Prof & Head / CSE

The IQAC Coordinator gave a short address about the agenda and welcomed everyone present in the meeting.

Points discussed and resolutions taken are as follows.

1. Academic plan

It was decided that academic plan will be designed by Prof. Satish babu and Prof. Prabhakaran, and submit to IQAC before 1st Sept 2021, for approval.

2. Internal Exam

a. It was resolved to conduct internal exams in accordance with the norms of Anna University. The exam cell will take the charge of conducting the internal exam for all departments by coordinating with the department exam coordinators.

b. Decided to prepare Question paper by the concerned subject faculties based on Bloom's taxonomy methodology.

3. NAAC Accreditation Process

Criteria wise staff responsibilities were decided.

(Staff members responsible for various criteria is enclosed)

4. MOOC courses

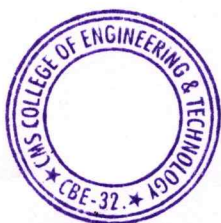
Decided to motivate the faculty and students to take-up the MOOC courses Viz... NPTEL. Course era... etc...

5. Departmental activities

Decided that, each department should organize three events per year for the benefit of faculty members and students, both academically and technically. The Department HoD will take the responsibility and allocate a coordinator for that.

6. NSS activity

Mr. Lakshmikandhan, will be the NSS Coordinator. Decided, to conduct two activities per semester.




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7. Other activities

All other activities like sports, annual day celebration, festival and cultural celebrations will be monitored and coordinated by Prof. Kingsley & Physical Director Mr. Nithis

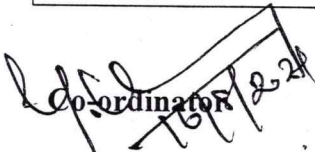
The following targets are set for the academic year 2021-2022:

- To obtain the highest grade in NACC Accreditation
- Motivate the students to participate in more cultural events.
- To motivate the faculty to publish technical paper in Scopus /web of science/UGC Care and patenting the innovation
- Plan for value added courses, seminar & webinar as required.
- To motivate students to undergo at least two internship per year.

ACTION TAKEN REPORT

The following action has been taken for the IQAC meeting conducted on 06/01/2021.

Points Discussed	Action Taken
Action Plan	All the departments have prepared and submitted 1. Academic schedule 2. Lesson plan 3. Course Materials 4. Placement schedule
Faculty Development Program	50% of our staff members have attended, faculty development programme.
Mentoring System	For every 15 students, one faculty member has been appointed as Mentor.
Value added Course	Department's conducted value added course, according to needs of the students.
Students placement activities	15 of our final year students have bagged offer with Focus Edumatics, Coimbatore.


Co-ordinator

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Principal & Chairperson-IQAC




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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Ref.: CMS CET / IQAC Meeting / 2021-2022 / 02

Date: 15.03.2022

The second IQAC meeting for the academic year 2021-2022 will be on 23/03/2022 at 11.00 a.m. in board room

The meeting is expected to be attended by all IQAC members.

AGENDA

- NACC Accreditation Process
- Departmental activity
- Admission promotion
- Library utilizations

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Co-ordinator
15/3/22

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15/3/22
Principal & Chairperson-IQAC

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Minutes of the Academic meeting

Meeting No. : 02

Venue : Board Room

Date & Time: 23.03.2022 & 11:00AM

Members Present

S.No	Composition	Category	Member
1.	Chair person	Head of the Institution	Dr.N.Sudha Principal
2	Teachers to represent levels	Professor	Dr.R.Thangaraj,Civil
		Professor	Dr. M Mahendra Boopathi, Mech
		Asst. Professor	Mr.S.Prabakaran ,ECE
		Asst. Professor	Mr. R Mohanabafan, EEE
		Professor	Dr. R. Ramesh K, Maths
3.	One member from management	Management Representative	Mr.K.Rajagopalan, Chairman, CMS Educational and Charitable Trust
4.	Few senior administrative officers	Training and Placement Trainer	Mr.Hariprasath
		Librarian	Mrs.S.Mary Sheela
		Physical Director	Mr.B.Nithish
		NSS Coordinator	Mr.R.Thayalasankar
5.	One nominee from each local society, student, alumini	Nominee from Local Society	Mr.K.Sivakumar, Joint Register/ Managing Director, TUCAS,Coimbatore
		Nominee from student	Mr.S.Deepan, IV CSE
		Nominee from Alumini	Mr.R. Suraj, Infosys,Chennai
6.	One nominee from each Employers, industrialists, stakeholders	Nominee from Employers	Mr.Varghese N Ouseph, Associate Vice President(R&D), Agappe Diagnostics, Ernakulam, Kerala



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		Nominee from industrialists	Mr.N.Velmurugan,Managing Director, Fabtech Industries, Coimbatore
		Nominee from stakeholders	Mrs.R.Sowbackiyawathi, Mother of Kanishka, I-CSE.
7.	One of the senior teachers as the coordinator/director of the IQAC		Dr.G.Chitra Ganapathi, Prof & Head / CSE

The IQAC Coordinator gave a short address about the agenda and welcomed everyone present in the meeting.

Points discussed and resolutions taken are as follows,

- **NACC Accreditation Process**

Work completed status of each criterion was discussed.

Decided to submit the report of each criterion by 2nd May 2022.

- **Departmental activity**

Decided to conduct more department activities for the academic year 2022-23

- **Admission promotion**

Apart from college Brochure, it is decided to design Brochure for all the departments.

Decided to install stalls in other district and states for promotions.

- **Library utilizations**

Decided to motivate the students to use the library, after working hours.

Action taken report

The following action has been taken for the IQAC meeting conducted on 16/08/2021,

Points Discussed	Action Taken
Academic Plan	Academic planning work completed and approved by IQAC
Internal Exam	Exam cell coordinator has taken the in-charge of conducting the internal exam. Question paper was set based on Blooms Taxonomy.





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NACC Accreditation Process	80 percentage of the work has been completed
MOOC Courses	Faculty members and students have participated in various online courses.
Departmental activity	All departments have conducted the required department activities.
NSS Activity	Conducted two activities.

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 Co-ordinator
 25/3/22

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 22/3/22
 Principal & Chairperson-IQAC

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[Handwritten Signature]
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