



CMS COLLEGE OF ENGINEERING AND TECHNOLOGY
(Affiliated to Anna University, Chennai & Approved by AICTE, New Delhi)
Coimbatore – 641 032

N

INTERNAL COMPLAINTS COMMITTEE (ICC)

Ref.: CMS CET / ICC Meeting / 2020-2021 / 01

Date: 03.03.2021

Circular

As per the guidelines given by Honorable Supreme Court and with reference to section 4 All India Council for Technical Education Regulations, 2016 vide No. F. AICTE/ WH/ 2016/ 01 dated 10th June, 2016 (Gender sensitization, prevention and Prohibition of sexual harassment of women employees and students and redress of Grievances in Technical Institutions), CMS College of Engineering and Technology, Coimbatore initiated an Internal Complaints Committee (ICC).

The committee is formed with the following members for the academic year 2020-2021. The objective of the constitution of the committee is to redress the complaints made with regard to sexual harassment. The committee members have to take charge within a week and are also responsible for framing mechanisms for the prevention of sexual harassment of women at the work place.

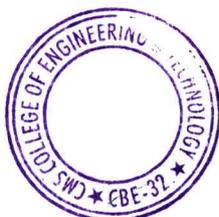
S. No	Name of the Committee Members	Designation	Position
1	Dr. G.Chitra Ganapathi	Professor	Presiding officer
2	Mrs. M.Sri Prabha	Asst. Professor	Coordinator – 1
3	Mrs. B. Ramya	Asst. Professor	Coordinator – 2
4	Mrs. K.Sunitha	Asst. Professor	Member
5	Mr. S Rajesh	Asst. Professor	Member
6	Mrs. V.Akashna	Asst. Professor	Member
7	Aneesha Rose Raju (720418431001)	Student	Member
8	J. Kalaivani (720416106009)	Student	Member
9	S. Abarna (720420104001)	Student	Member
10	A.Anusri (720420104007)	Student	Member

Copy to

1. All members of the committee
2. IQAC



PRINCIPAL





Principal

CMS College of Engineering and Technology
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Ref.: CMSCET / ICC Meeting / 2020-2021 / 02

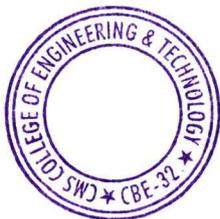
Date: 04.03.2021

CIRCULAR

Meeting of the Internal Complaints Committee will be held on 11.03.2021 at 10:00 am at Seminar Hall -II. All Members and student representatives are asked to attend the meeting and give their suggestions for the effective functioning of the committee. The meeting will discuss on matters pertaining to women staff and students security in the working environment and society and ways of preventing harassments if any which could possibly arise in the work setting.


Chairperson

(Internal Complaints Committee)




Principal
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INTERNAL COMPLAINTS COMMITTEE (ICC)

MINUTES OF MEETING

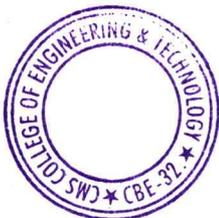
12/03/2021

The Chairperson welcomed all the Internal Complaint Committee members to the meeting conducted in the Seminar hall-II at 10:00 am on 11.03.2021. The following staff members and student representatives were present:-

Members Present:

S. No	Name of the Committee Members	Designation	Position	Signature
1	Dr. G.Chitra Ganapathi	Professor	Presiding officer	
2	Mrs. M.Sri Prabha	Asst. Professor	Coordinator – 1	In Absence
3	Mrs. B. Ramya	Asst. Professor	Coordinator – 2	
4	Mrs. K.Sunitha	Asst. Professor	Member	
5	Mr. S Rajesh	Asst. Professor	Member	In Absence
6	Mrs. V.Akashna	Asst. Professor	Member	
7	Aneesha Rose Raju (720418431001)	Student	Member	
8	J. Kalaivani (720416106009)	Student	Member	
9	S. Abarna (720420104001)	Student	Member	
10	A.Anusri (720420104007)	Student	Member	

ICC Presiding officer welcomed the gathering and briefed the meeting agenda.



Principal

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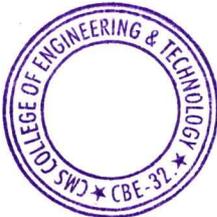
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The following points were deliberated in the meeting.

1. Planned to conduct a seminar on Women Empowerment.
2. It is planned to organize a motivational talk for the students on empowering women with knowledge, skills and self-confidence necessary to participate fully in development process.
3. It is planned to conduct counseling if any case of abuse is addressed and whenever required by senior faculty members.
4. Students are motivated to report about any issues of gender disparity
5. Students are encouraged to concentrate on Academics.
6. Students are advised to use the social networks safely.

The committee observed that no complaint has been received as on date. It was decided to hold the next meeting in October, 2021.


Chairperson
(Internal Complaints Committee)

Copy To:
Trust Office
Principal
Chairperson
All HoDs
All Committee members
Main Notice Board




Principal
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INTERNAL COMPLAINTS COMMITTEE

ACTION TAKEN REPORT

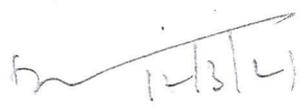
12/03/2021

The Internal Complaints committee meeting was conducted on 11.03.2021 at 10:00 am to discuss about any issues (both personal and studies related).

Members Present:

- 1 Dr. G.Chitra Ganapathi, HOD/CSE
- 2 Mrs. M.Sri Prabha , AP/S&H
- 3 Mrs. B. Ramya , AP/S&H
- 4 Mrs. K.Sunitha , AP/Civil
- 5 Mr. S Rajesh, AP/S&H
- 6 Mrs. V.Akashna, AP/Civil
- 7 Aneesha Rose Raju (720418431001)
- 8 J. Kalaivani (720416106009)
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As there is no complaints were reported by the students,the committee concluded that there were no issues related to academic and non-academic.


PRINCIPAL




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